



**CITY OF WILLIAMS  
GOLF COMMITTEE REGULAR MEETING**

**REGULAR MEETING MINUTES  
NOVEMBER 14, 2023  
5:00 P.M.**

**COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

***I. PROCEDURES***

***Call to Order 5:00pm***

***Roll Call***

***Present:*** Chairman Andy Worthington and Committee Members, Marci Freshour, Mark Roggenbuck, Rick Shipley and Robert DeLander, Staff Members in attendance included; Emry Pensinger Golf Superintendent, Aaron Anderson Public Works Director and Sue Bennett Deputy City Clerk. Also attending Scott Little Golf Manager, Council Liaison Lee Payne and Ken Edes.

***Absent:*** Committee member Gill Hoffman

***Approval of the Regular Meeting Minutes for December 14, 2020***

***Motion:*** To approve the minutes for December 14, 2020

***Action:*** Approve the Minutes

***Moved by; Mark Roggenbuck, Seconded by; Rick Shipley***

***Motion passed unanimously.***

***Adopt the Agenda***

***Motion:*** To adopt the Agenda as presented.

***Action:*** Approve Agenda

***Moved by; Mark Roggenbuck, Seconded by; Marci Freshour***

***Motion passed unanimously.***

***II. AGENDA ITEMS***

***A. Discuss current season to date through September, number of rounds and dollars: Scott Little.***

*Scott presented to the Committee the total revenues through October 31st of this year. The*

<i>revenues currently are:</i>	<i>Green Fees</i>	<i>- \$848,028 (up from last year)</i>
	<i>Seasonal passes</i>	<i>- \$151,056 (up from last year)</i>
	<i>Cart Fees</i>	<i>- \$277,515 (down from last year)</i>
	<i>Driving Range</i>	<i>- \$ 44,390 (up from last year)</i>
	<b><i>Totals</i></b>	<b><i>- \$1,320,985</i></b>

*Revenue per round not including cart for pass holders = \$24.42 up from \$21.27 in 2022*

*Weekday rounds were up by approximately 800*

*Weekend rounds were flat*

*Pass rounds were up by 100*

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*Discussed the reason for the increase/decrease of revenue on the above areas.*

**B. Discuss Maintenance Report from Golf Superintendent: Emry Pensinger**

*Emry gave the committee an overview on his challenges and accomplishment, most of the challenges were because of equipment failures. Discussed the projects completed this year and his needs for future equipment, and to extend the barn where the sand is currently stored, would like a better more controlled environment for the sand. Emry stated the he was able to procure two pieces of used equipment (2020 Toro models) from 7-Canyons's in Sedona, he will attempt to acquire equipment as economical as possibly, and he has been able, with his crew, to make a lot of the repairs themselves, saving the City money. Emry stated that with his contacts with other golf courses has enabled him to obtain cheaper equipment as well as knowledge. Emry was able to obtain for free a Verde Cutter would like an area to store this equipment, since they replaced all the hoses, etc, would hate to have it in the eliminate of the weather. Emry continues with describing the basic maintenance issues they have been experiencing and plans to better utilize their time and equipment. Chairman Worthington had a few questions about last year's equipment purchases, compared to what we may need next year. Emry explained that his main goal is for the Water System Improvement, not requesting equipment for next year's budget. We may request for equipment in 2025.*

**C. Discuss Operations.**

*Andy discussed his concerns regarding the Cart paths and the Ponds, he wished that possibly the Cart paths would become an item on the budget. Emry agreed that the Cart paths do require work and has discussed options. His concern is that they are getting larger and more sand on the greens then he would like. The ponds do have algae and he has options such as fish to possibly help with that, he is currently researching. The reason we have more algae then in the past, is due to the water quality, the better quality of water more algae. Continued discussing other various operation issues.*

**D. Committee vote to recommend to Council Water System Improvements.**

*Emry discussed the need to improve the Water System, his main concern is that we are not able to water as much as they would like. He wish was to try to establish at least one day per month to water from 6:00am to 10:00am, maybe on a Tuesday, this would give them the opportunity to have a better coverage allowing the greens to absorb. He discussed this with Scott Little, but there were concerns that maybe we would affect the revenue of the Golf Course. Scott stated that he reviewed the numbers and feels this would be a very minimal affect and we could possibly close down for those hours. More discussions relating to the current hours of use and what day would be more agreeable to closing down for those hours. Scott stated that he would work with Emry and we will decide on a day and time.*

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*Motion: To recommend to Council we use the 10% (\$30,000) from last year's remaining budget and \$100K from the 2024 budget and proceed with the Water System Improvements, along with designating one day per month for watering during the hours of 6:00-10:00AM.*

*Moved by; Marci Freshour, Seconded by; Rick Shipley*

*Motion passed unanimously*

- E. Discuss List of Tournaments held this past year, breakdown day of the week they were played and green fee income.**

*Scott presented the list of tournaments with breakdown day of the week for the Committee members review. Committee had a few questions, Scott was able to discuss and clarify their questions.*

- F. Discuss Summary of Capital Investments made to the course this year, and what is scheduled for the upcoming year.**

*Committee member were given a printout of the Summary of Capital Investments this year, and our request for the upcoming year.*

**III. REPORTS AND INFORMATION ITEMS - NONE**

**IV: ADJOURN 6:26 PM**

\_\_\_\_\_  
Chairperson

*Attest* \_\_\_\_\_  
Deputy City Clerk